

Mike Berube, Staff Development

131 East Madison Road
Madison, ME 04950
Office-(207)858-9545
Cell-(207)399-3267
Fax-(207)858-9502



Requirements:

Successful completion of the Alert Test: minimum passing score is 37

High School Diploma or G.E.D.

Current valid Driver's License

Minimum age, 18

What entry level positions are available?

We hire Reserve Corrections Officers. These officers have the same training as Full-Time Corrections Officers, but are hired on a part-time basis. Reserve Officers fill open shifts within the jail. Reserves cover shifts left open, by full-timers, due to sick time, vacation, lack of coverage. When full-time positions open, we only hire from our "pool" of Reserve Officers.

How often do you hire Reserve Officers?

1-3 times a year, it depends on facility needs.

How much do Reserve Officers get paid?

During training, the pay rate is \$10.75 per hour, at the completion of training, the rate increases to \$12.00 per hour, when hired full-time pay is based on union contract pay scale.

What does the training consist of?

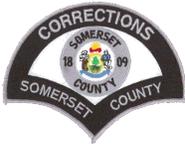
All training is done here on site. Training lasts 6-7 weeks, it includes classroom as well as hands on practical applications. At the completion of training, you would be a Certified Corrections Officer through the Maine Criminal Justice Academy. In order to become certified to use chemical agents, electronic stun devices, and restraint equipment you will be exposed to them.

How much time do you spend directly supervising inmates?

100% of your time is spent actively supervising the inmate population. Corrections officers work 12.25 hour shifts. Shifts are from 05:45-18:00 and 17:45-06:00.

How many hours do Reserve Officers get?

Reserve Officer Schedules are flexible. Some of their hours are scheduled in advance (like vacation, surgery, FMLA, open shifts, etc.) other shifts are on an "on-call" basis. Typically Reserve Officers have the potential to become full-time in less than 6 months, depending on facility needs.



Mike Berube, Staff Development

131 East Madison Road
Madison, ME 04950
Office-(207)858-9545
Cell-(207)399-3267
Fax-(207)858-9502



EXAMINATION PROCESS

ALERT EXAM: All applicants must successfully complete the Alert Test at the Maine Criminal Justice Academy. A copy of the official letter, from the academy, containing your passing grade must be attached to your application before it can be considered.

APPLICATION EVALUATION: Applications are reviewed after receipt to verify that each candidate meets Somerset County hiring guidelines. Candidates who do not meet these guidelines are disqualified from further consideration. Applicants who do meet the guidelines may be invited to participate in the following:

PHYSICAL AGILITY TEST (PAT): Applicants must pass the PAT: The PAT is a Pass/Fail test. It consists of two parts: Test 1 is a timed stair climb along with a drag of a 150 pound dummy over a 70 foot course. Test 1 must be completed in less than 2 minutes 30 seconds. Test 2 is a 6/10ths of mile timed run. Test 2 must be completed in less than 8 minutes.

ORAL BOARD INTERVIEW: All candidates successfully passing the Alert Test and PAT will be scheduled for an Oral Board Interview. Oral Boards are usually scheduled within one week of successful completion of the testing process. The Oral Board is a structured interview that evaluates applicants' skills in the areas of Commitment & Independence; Judgment & Logic; Decision Making Decisiveness; Tact & Diplomacy; and Communication Skills. If recommended by the board you may be offered a "conditional" job offer.

BACKGROUND INVESTIGATION: Only candidates who are offered conditional employment will be required to participate in a background investigation. You would be scheduled to come to the jail and be interviewed by a Deputy/Investigator. At that time, a set of finger prints will be taken and a photograph. The Deputy/Investigator will verify information, contact references and previous employers, and interview people you have identified as acquaintances.

FITNESS FOR DUTY PHYSICAL: This physical is conducted here at the jail by our Physician/Physician Assistant. You will be required to complete our Medical/Health History Screening Form.

TRAINING: After successful completion of the background & physical, you will be offered a position as a Reserve Corrections Officer. You will be required to attend up to 8 weeks of training. Training consists of classroom & on-the-job training. In order to successfully complete the classroom portion of the training you must pass the Maine Criminal Justice Academy's Correctional Officer Certification Test. Failure to pass the certification test may result in your termination.

NOTE: Each component of the examination process must be completed successfully. Failure to successfully complete a component (or portion of a component) may result in disqualification from further consideration. Applicants, after applying, who are eliminated from consideration, must wait six months from date of elimination before reapplying.